1. **Announcements**

2. **Topic:** Academic Personnel Issues  
   **Time:** (10:00 – 11:00)  
   **Attachment:** None  
   **Participants:** All administrators

3. **Topic:** Checkout time for staff and faculty - Library  
   **Time:** (11:00 – 11:15)  
   **Attachment:** None  
   **Participants:** College deans and all other interested parties

4. **Topic:** Enrollment for next fall  
   **Time:** (11:15 – 12:00)  
   **Attachment:** None  
   **Participants:** Vice Provost, college deans and all other interested parties  
   **Background:** Current planning is to hold 1,300 beds for first-time freshmen. If we assume demand is high, then we should plan for around 1,450 freshmen. We will also plan for an increase of about 200 transfer students over this year. The question is how to plan for the number of classes and whether or not to zero enroll courses.  
   **Action:** Discuss and advise on enrollment planning.