AGENDA
OAA Working Group
February 13, 2013
CCR
Meeting Time: 10:00 – 12:00

1. **Announcements**
   a. EAB Advising discussion on 2-21-13. Be sure to discuss this at chairs meetings.

2. **Topic:** Budget Development for AY 2013/14  
   **Time:** (10 – 11:00)  
   **Attachment:** URPC Budget Document  
   **Participants:** All interested parties  
   **Background:** It is time to begin developing the budget for AY 13/14. The URPC is charged with developing the budget at the university level. I would like to have two discussions. First, what, if any items do we want to propose at the university level. Second, what, if any items do we want to propose at the division level. These items can be either base or one-time. Come to the meeting ready to discuss your priorities.  
   **Action:** Discussion and advice on developing the Ay 13/14 budget.

3. **Topic:** Opportunities in China’s Mandate to Focus on Sustainability  
   **Time:** (11:00 – 11:30)  
   **Attachment:** None  
   **Participants:** Director for International Programs, AVP for E-learning and Extended Education, college deans, AVP for Faculty Affairs, Vice Provost, Director of Academic Resources, Director of Institutional Research and Planning, Dean for Research & Sponsored Programs and other interested parties.  
   **Background:** China’s new government has announced a new initiative to develop sustainable jobs over the next five years. Given HSU’s long commitment and expertise in sustainability how might we take advantage of this opportunity in a coordinated way?  
   **Action:** Discuss and advise on whether to develop a plan.

4. **Topic:** Course Scheduling Database  
   **Time:** 11:30 – 12:00  
   **Attachment:** none  
   **Participants:** Provost, Vice Provost, AVP Academic Personnel Services, Deans  
   **Background:** AHSS developed a database for course scheduling. There are a number of reports that can be generated.  
   **Action:** Decide who should have what access and form an oversight users group to work on future development and policy.