Present: Ken Ayoob, Jena Burges, Chris Hopper, James Howard, Nancy Hurlbut, Anna Kircher, Robert Snyder, Ray Wang

Absent: Colleen Mullery

Guest: Frank Whitlatch

Campus Achievement Collection Database

Frank Whitlatch discussed the on-line system that will gather campus accomplishments. Anyone can submit a campus achievement through the on-line access. The group suggested revisions in the area of categories, who can submit, and who will review the submissions. Whitlatch will make the recommended changes and advise the Provost when the changes are completed.

Announcements

The Library will have a photograph exhibit next week in conjunction with the Arcata 150 year anniversary celebration.

The Scholar of the Year dinner is next week in KBR.

Grad Dean Search Process Discussion

Discussion of the search for a Dean of Research & Graduate Studies.

New Chairs Workshop

The Provost will provide $300 toward the cost of attendance at the new chairs workshop. The approximate cost to attend is $600. The colleges will arrange for the attendance and cover the costs. OAA will reimburse $300 to the college/department.

Investing In Quality

Please review this publication from AACU. It offers some approaches to measuring program quality that we might want to incorporate into program reviews.

Enrollment Update
The group reviewed data on the 16 unit cap on registration. The data suggest that the cap did not affect FTES or average unit load at census.

Faculty Exit Interview (DRAFT)

Provide feedback to the DRAFT to Mullery.

Other

Course Scheduling Modules - The Meeting Days/Times Patterns for Class Scheduling was distributed. Burges explained that in order to follow the policy and improve classroom availability, the overlapping timeslots are being removed before the patterns are loaded into the new scheduling tools that are being implemented this fall. Please share this information with your faculty and staff. This needs to be done before October 13. Refer your questions to the Vice Provost.

The meeting ended at noon.
Notes submitted by Lura Holtkamp