



HUMBOLDT STATE UNIVERSITY

Career and Volunteer Expo 2018

Dear Employers and Community Partners:

Humboldt State University is pleased to invite you to participate in our annual **Career and Volunteer Expo** scheduled for **Thursday, February 15, 2018 from 12:00 p.m. to 4:00 p.m.** (please note new time).

This event provides an excellent opportunity for your organization to become acquainted with our students, while providing students a forum to discuss employment, internships, summer jobs and service opportunities. We expect well over 500 students to attend from the College of Arts, Humanities and Social Sciences, the College of Natural Resources and Sciences, and the College of Professional Studies.

Registration fees for Career & Volunteer Expo are \$200 for Private For-Profit Businesses, \$125 for Government/Public Agencies, \$50 for Non-Profit Organizations offering paid positions and \$20 for Non-Profits Organizations offering volunteer positions.

Your registration fee includes:

- Coffee, tea, water and cookie/snack break.
- Lunch for one representative (additional lunches may be purchased for \$10). Lunch will be at 11:00 a.m. before the Expo starts.
- Six-foot table, two chairs, and table sign.
- Complimentary parking at the Arcata Community Center.
- Shuttle Service provided by Enterprise Rent-a-Car.
- Campus-wide print and electronic advertising to students.
- A direct link to your company's web site from the "List of Participating Employers" on our web page.

The registration deadline is Monday, January 29, 2018. Registration is on a first come first serve basis and will be closed once we meet our capacity level. Because of the tight space, please try to contain your displays to your six-foot table space. Once you have submitted your registration through "Springboard" (<https://www.myinterface.com/hsu/employer/home.aspx>), we will send you an electronic confirmation, payment instructions, transportation and lodging information, campus map and parking instructions, along with the day's activities.

If you have open positions, please use the "My Jobs" option in your "Springboard" account to post your positions.

We look forward to having you join us and for your continued partnership with Humboldt State University in providing opportunities for our students! If you have any questions, please feel free to contact us at (707) 826-5455 or acac@humboldt.edu.