University Budget Committee (UBC) Notes
Thursday, February 19, 2004

Welcome and introductions—Richmond
- President Richmond opened meeting with welcome and thanks to committee
- All in attendance introduced themselves; see alphabetical list above

Expectations
- President Richmond stressed not his intention to impose on the meeting, but would be pleased to attend whenever asked
- Committee’s task will be difficult, but all will work together effectively for sake of health and welfare of the institution as a whole

Budget Review Process—Richmond, MacConnie, Vrem
- UBC grew out of work of ad hoc Budget Process committee
- Budget Process modeled after Long Beach process
  - Significant faculty representation
  - Process to be revisited in 3 years
- UBC molded by external forces
  - CSU and HSU mission
  - Budget and political climate of California
- Brief review of budget process and policies
  - Available online
    - [http://www.humboldt.edu/~budget/Archives/HSU Budget Policies1.pdf](http://www.humboldt.edu/~budget/Archives/HSU Budget Policies1.pdf)
Timeline

- Initially established leading to update of Academic Senate before summer break
- Dependent on legislative budget timeline
- Link to strategic planning process still under development
- Staggered 3-year terms for Faculty and Staff representatives

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<th>1-year Initial Term</th>
<th>2-year Initial Term</th>
<th>3-year Initial Term</th>
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<tr>
<td>Judith Little</td>
<td>Steve Carlson</td>
<td>Wayne Perryman</td>
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<td>Laurie Sheppard</td>
<td>Susie Dodson</td>
<td>Nancy Kelly</td>
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<td>Thomas (TK) Koesterer</td>
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Term to run from Fall to Fall with the initial 1-year term to end in August 2005

Overview of 2004/05 CSU budget—Richmond

- Review of 2004-05 Governor’s Budget Summary, including Summary Charts from the Department of Finance and Figure HIED-2 from the Higher Ed chapter of the report.
- Review of CSU Budget Fact Sheet.
  - Assumptions:
    - Jan 10 Governor’s proposal passes
    - Proposition 57 passes
    - Legislative modifications to Governor’s proposed budget minor
  - CSU agrees with proposed cuts to reduce possibility of larger cuts
  - Approximately 9% reduction

CSU leaves more discretion to campuses on how to take the cuts

Current expectations for 2004/05 HSU budget—Terry

- Stressed that data is preliminary
- State asking for $5.2 million reduction translates to internal $8.3 million reduction
  - Mandatory unfunded increases such as SSI, rising utility costs, rural health care stipend, etc.
  - Past underfunding of “All University” costs such as health services commitment, IT services, public safety staffing, alcohol and drug intervention counselors, etc.
- Carol Terry will bring comprehensive list of All University funding items to next meeting

Next steps

- Discussion of how reductions are being taken on other CSU campuses
  - Unknown, still too early to speculate
  - HSU different because of
    - Did not meet enrollment targets in the past
    - High funding per student
      - History
      - Rural location
      - Academic program mix
      - Small campus means higher fixed costs
Next meeting

- Premature to meet before election, March 2
- CSU system Budget Summit March 10
- Trustees meeting March 16
- Summer Term not yet finalized
- Next meeting tentatively scheduled for March 26 from 3:00-5:00
- Initial agenda item

  Review of:
  
  a. differential reduction percentages
  b. budgets for the vice-presidential units
  c. special needs reallocations