University Budget Committee Meeting
Meeting Notes
January 29, 2010

In attendance: Provost Bob Snyder, Brandon Chapin, Han-Sup Han, Mary Kay, Scott Paynton, John Powell, Lynne Sandstrom, Carol Terry, Lee Lindsey, Burt Nordstrom, Rollin Richmond

Agenda: Update on Governor’s Budget Plan, Changes to UBC Calendar, Update on Maddox Report Recommendations, Members finalize review and recommendation process for the University annual operating budget plan.

Meeting Handouts (available on UBC website)

- Governor’s Budget tracking worksheet
- Revenue Projections for Funds Available
- Maddox Report Items – Status Update
- Revised UBC Calendar
- CSU Support Budget slides

Update on Governor’s Budget Plan

President Richmond handed out copies of the CSU Support Budget slides from a meeting he attended earlier in the week. The Chancellor does not expect furloughs to continue next fiscal year, and campuses are expected to prepare conservative budget plans without the $305 million funding increase in the Governor’s budget plan.

Discussion continued on enrollments and that HSU needs to reduce student levels to within the Chancellor’s cap. WASC accreditation priorities include: student learning outcomes, Academic success, Development of institutional research and decision-making, and Alternative revenue generation. President Richmond thanked the group and exited the meeting.

Next, the Governor’s Budget tracking sheet and the Revenue Projection sheet were discussed. The Governor’s January budget plan marks the beginning of the state’s budget cycle and the budget can change between January and when the Legislature and Governor complete their work, hopefully in June.

Although HSU’s state appropriation for 2009-10 is down, HSU’s percent share of CSU’s state appropriation is up in part due to President Richmond making an appeal to the Chancellor for relief for the smaller campuses. The optimistic scenario for HSU’s 2010-11 base budget shows $2.1 million in net revenue with the more conservative estimate showing a $658 thousand deficit.
Maddox Report Update

The Maddox Report items were discussed. There are five categories of items: Reporting and Data, Analysis, Planning, Budget Process and Decision-making, and Communication. Most of the items are complete and/or ongoing. There was a discussion among the members on charge backs between departments, for example, for printing work or painting an office. It was noted that departments that charge other departments must earn enough in charge backs to pay for that portion of their budget. It was also noted that certain charge backs are required by CSU policy and that charge backs help to promote accountability for the costs incurred for the services.

With time running short, it was decided to email out an updated UBC calendar with changes and to discuss the review and recommendation process at the next meeting.

The next UBC meeting will take place on Friday, February 12, with an extended time from 2 -4 pm in the Corbett Conference Room.

Respectfully submitted,

Lee Lindsey