



**School of Business**  
**Internship Course and Program BA 482-20**  
**Spring 2018**

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VITA Intern Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Preferred Email: \_\_\_\_\_

HSU Major: \_\_\_\_\_ HSU Minor: \_\_\_\_\_

Current Cumulative GPA (Overall): \_\_\_\_\_ Current Cumulative GPA (Business): \_\_\_\_\_

Are you a junior or senior? \_\_\_\_\_ If so, which are you? \_\_\_\_\_

Are you applying for any other internships this semester? Yes \_\_\_\_\_ No \_\_\_\_\_

If you are applying for another internship, which do you consider your first choice?  
\_\_\_\_\_

You cannot enroll in more than one section of BA 482 per semester.

HSU Advisor: \_\_\_\_\_

Other faculty name & e-mail (who will offer a recommendation): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Classes you plan to take in Spring 2018: \_\_\_\_\_

\_\_\_\_\_

Please list any previous tax preparation experience (none required): \_\_\_\_\_

\_\_\_\_\_

What else would you want the Internship Program staff to know about you? What might differentiate you from other applicants?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Intern Candidate – Actions Required:

1. Please submit your application (with signed “Model Release” below) and your current DARS report to Sandra Rowan, School of Business (office), 1 Harpst Street, Arcata, CA 95521 or by e-mail at [sjh39@humboldt.edu](mailto:sjh39@humboldt.edu). **Applications are due by November 3, 2017.**
2. Please request your advisor send me a brief e-mail stating that, based on his/her knowledge of your performance to-date, you are an excellent intern candidate. **Due by November 15, 2017.**
3. Please request one other faculty member –who knows you well – to submit a brief (2-3 sentences) e-mail concurrence that you are an excellent candidate for the program with some rationale. **Due by November 10, 2017.**

**Request e-mails be directed to [sjh39@humboldt.edu](mailto:sjh39@humboldt.edu).**

Thank you,

Sandra Rowan, M.B.A.  
9/22/17

MODEL RELEASE: Visual/Audio Image Release Form

I grant permission to California State University (including Humboldt State University), its employees and agents, to take and use visual/audio images of me. Visual/audio images are any type of recording, including but not limited to photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSU will not materially alter the original images. I agree that CSU owns the images and all rights related to them. The images may be used in any manner or media without notifying me, such as university-sponsored websites, publications, promotions, broadcasts, advertisements, posters and theater slides, as well as for non-university uses. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them, or to be compensated for them.

I release CSU and its employees and agents, including any firm authorized to publish, broadcast and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking or use of the images or printed material used with the images. I am at least 18 years of age and competent to sign this release. I have read this release before signing, I understand its contents, meaning and impact, and I freely accept the terms.

X \_\_\_\_\_