Humboldt Food Policy Council  
January 8, 2015  
Meeting Minutes

Attendees (15)  
Ann Anderson  
Portia Bramble  
Dorina Espinoza  
Dessa Gunning  
Edie Jessup  
Michael Kraft  
Lisa Maulson (Sundberg)  
Amie McClellan  
Debbie Perticara  
Linda Prescott  
Suzanne Simpson  
Lara Weiss  
Michelle Wyler  
Laura McEwen – Coordinator  
Barbara Browning - Facilitator

Welcome  
Barbara welcomed the group at 5:45 PM. Michael Kraft introduced Barbara Browning who will be the FPC facilitator for January and February. Introductions were made around the table.

Laura announced that she will be stepping down as FPC coordinator to take on the role of Public Health Nutritionist at the Public Health Branch. Her last day is Thursday, January 15, 2015. Barbara will take on the role of coordinator – at least in the interim.

Business  
- Quorum was established  
- Consensus vote: All three items passed  
  1. To approve the HFPC October and November Meeting Minutes as written  
  2. To endorse the Market Match legislation and the California Food Policy Council (CAFPC) formal sponsorship of Market Match legislation in 2015. We understand that 75% of CAFPC’s member councils need to endorse this bill for it to be a CAFPC policy proposal  
  3. Welcomed additional nominations to the Steering Committee. Erin Derden-Little was the sole nominee. To approve Erin Derden-Little as a member of the Steering Committee  
- Opened nominations for the Humboldt FPC Representative to the CAFPC until the next FPC meeting on February 25, 2015. All interested are highly recommended to attend the CAFPC meeting in Sacramento on February 9 – 10, 2015. Debbie Perticara expressed interest in the position. It was requested this information be sent out to the FPC members.

Report from the Steering Committee  
Ann Anderson reported that she, Melanie Bettenhausen and Debbie Perticara met with Connie Stewart and Barbara Browning to better understand the relationship of the FPC and CCRP. She reported that CCRP can pay for the operational support of the FPC including a facilitator, coordinator, and venue. CCRP is part of Sponsored Programs Foundation which is an independent non-profit within the University. CCRP is a special project of the President’s office. Barbara will facilitate the first two meetings, and then we will evaluate where to go next. Ann explained that the FPC membership is divided between social service groups and those involved in the food system, including grower, distributor, and store, etc. There was a jump to the break out section and possibly breaking out, not by committee, but by this new division Ann recommended or even by CalFresh orientation. Large discussion ensued. Group finally voted to stay with the process on the agenda.
**Mind Mapping**
Barbara posted the nine areas of focus from the FPC Charter on a large chart. Participants wrote their name within the categories that represents their work. Everyone shared a brief update about an aspect of their work.

**Sustainable Agriculture**
- Edie J, Debbie P, Michelle W, Ann A, and Portia B

**Access to Healthy, Affordable, High Quality Food**

**Local Distribution and Processing**
- Michael K, Amie M, and Debbie P

**Demand for Locally Processed Food**
- Edie J, Suzanne S, Michelle W, Portia B, Ann A, and Linda Prescott

**Local Markets**
- Michelle W, Portia B, Ann A, and Lara W

**Economic Viability and Opportunity**

**Food Education and Agricultural Literacy**

**Waste and Recycling**
- Debbie P

**Urban Agriculture**
- Debbie P, Lara W, and Ann A

**Program**
There was no program since Susan Ornelas was not able to attend

**Review Survey**
Laura reviewed the results from the recent survey about meeting structure and time. The results provided a clear direction for the future.

**Consensus vote:** All three items passed. There were three items that were not necessary to vote upon, but provide insights into the best process for the FPC in the future
1. The Humboldt Food Policy Council agrees to a change in the monthly meeting structure. A business meeting will alternate with an educational meeting. Both meetings will be open to everyone who is interested.

For example, business meetings would be in January, March, and May and so forth. Educational meetings would be in February, April, and June and would continue in this pattern for the year. Both meetings would be open to everyone, but business meetings are important for Voting Members to attend since work and votes on infrastructure, goals setting, membership and committee/legislative updates would occur at these meetings. Educational meetings would support networking, guest speakers, community conversations and other educational options.

2. Business meetings will be held the fourth Wednesday of the month from 3:00 PM to 4:30 PM and be limited to 90-minutes. These will alternate with educational meetings.

(Recommended) Business meetings will not be a potluck, but attendees are always welcome to bring snacks or beverages.

3. Educational meetings will start in the early evenings in alternate months as business meetings.

(Recommended) Educational meetings will be held in various venues throughout the County.

(Recommended) Educational meetings will not be a potluck, but attendees are always welcome to bring snacks or beverages.

Breakout Committees
The group did not break into groups, but reviewed each of the Committee’s objectives to determine a plan for this year and what funding it would take to get done. What project can Connie seek funding for? Food Summit was identified as the most important

- Data Library on food and food systems to help inform policy
- Food systems map to show what is working, what is not working, and help address breakdowns. For example, what is holding farmers back from growing more food?
- Seed bank
- FPC coordinator, facilitator, and venue
- FPC education and outside training
- Upcoming policy, education, and outreach
- Food Summit (identified as most important)
  - Research various ideas, needs, and opportunities
  - Plan based on research
  - Hire organizer or coordinator
  - Support, in part, for the events

The meeting was adjourned at 8:00 PM