AFTERNOON SCHEDULE Fall 2011

12:00 All teachers arrive

12:00 – 12:50 Teachers prepare classroom and conduct confidential pre-session meeting

12:50 – 1:10 Arrival - Familiar teacher greets child and conducts health inspection. Child finds name tag and puts belongings in cubbie. Adult signs in child on attendance sheet. Teachers and parents share child relevant information. Child selects outside activity and engages independently or with adult support.

12:50 – 1:40 Outside Activity Time - Children initiate their own activities and/or choose to participate in prepared activities outside.

1:40 - 1:45 Outside closure - Children and adults put away outside materials, sweep up sand and chips, and cover tables and sandbox. Teachers encourage, facilitate and guide children’s efforts.

1:45 – 1:50 Transition to Large Group - Children wash hands, toilet and settle in large group area

1:50 – 2:05 Large Group - Children and adults participate in teacher-planned activity. Student teachers support and facilitate child participation.

2:05 – 2:20 Small Groups - Children are called to their small groups to engage and explore materials provided by a student teacher.

2:20 – 3:10 Snack and Inside Activity Time - Children initiate their own inside activities and/or choose to participate in prepared activities. Snack is served buffet style. Children decide when to come; they serve themselves and clean up after themselves. Adults assist children, facilitating decision-making and independence, modeling appropriate behavior and engaging in appropriate conversation.

3:00 Last call for snack

3:10 – 3:15 Clean up and transition - Children and teachers restore the room and prepare for closing group. Put away snack food on kitchen shelf. Clean snack table and floor. Clean up art materials and area, and put away all toys. Children and adults gather in large group area

3:15 – 3:25 Closing Large Group - Children and adults participate in reflection on the day’s activities, songs, finger-plays or other short activities and a closing activity. Children remove name tags as they leave closing group.

3:25 – 3:30 Departure - Children move to the Arrival, Art and Quiet Areas to play or read stories in anticipation of departure. Parents connect with children; children collect their things from their cubbies while parents sign out. Families depart together.

3:30 – 3:50 Post Session - Teachers meet for confidential discussion of the day’s events.