HISTORY 104: WESTERN CIVILIZATION TO 1650
Fall 2013 – Monday, Wednesday, Friday, 1:00 p.m. – 1:50 p.m., Founders Hall Room 163

Instructor: Dr. Hamilton

Office: Founders Hall 157

Contact Information: Office Tel: 826-5765 and email: dlh7003@humboldt.edu Please note that the very best way to contact me is through email, but if you do call and leave a message, please be sure to include a telephone number where I can reach you. I usually check my email frequently, so if you need to reach me, please make email your first choice. Since spam is still an issue, please put “History 104” or “Western Civilization” in the subject line of your email, otherwise I will delete it without reading it.

Office hours and days: Monday and Wednesday 2:00 p.m. – 2:30 p.m. and other times by appointment. If you need to see me, it would be helpful if you would make an appointment, even if you plan to come during office hours. That way I can make sure every student who needs to meet with me will not be interrupted by “drop bys.” You should note that I sometimes have to step out of the office to do such things as collect my mail, return videos to the library, etc., so if I am not in when you knock, stick around – I will be back momentarily. Also, there may be times when I will need to cancel office hours, and on those occasions, I will try to let you know in advance. Notice will also be posted on my office door.

Course description (from HSU catalog): Origin and growth of human communities in the Western world. Development of various social and political organizations, cultural milieu, and relationships to the rest of the world.

This course fulfills lower division Area D. The format of this course is principally lecture with some in-class activities and discussion. There are no pre-requisites for this course. The minimum grade needed for this course to count towards the History major is C- or better.

Required Texts: (Please note that, while there are older editions of these texts available, you are required to have the FOURTH edition.)


Lectures, class discussions, slides, video and audio recordings. (Please Note: This material, which will be presented in class, is just as "required" as the hardcopy texts.)
HSU Learning Outcomes: This course explicitly contributes to students’ acquisition of skills and knowledge relevant to HSU Learning Outcomes listed below:

HSU graduates will have demonstrated:

1. Effective communication through written and oral modes.
2. Critical and creative thinking skills in acquiring a broad base of knowledge and applying it to complex issues.
3. Competence in a major area of study.
4. Appreciation for and understanding of an expanded world perspective by engaging respectfully with a diverse range of individuals, communities, and viewpoints.

HSU graduates will be prepared to:

1. Succeed in their chosen careers.
2. Take responsibility for identifying personal goals and practicing lifelong learning.
3. Pursue social justice, promote environmental responsibility, and improve economic conditions in their workplaces and communities.

Area D – Social Sciences: Upon completing this requirement, students will:

1. Apply the discipline-specific vocabulary, principles, methodologies, value systems and ethics employed in social science inquiry, to a specific instance.
2. Explain and critically analyze human social, economic, and political issues from the respective disciplinary perspectives by examining them in contemporary as well as historical setting and in a variety of cultural contexts.
3. Illustrate how human social, political and economic institutions and behavior are inextricably interwoven.

General Expectations:

1. This is university-level work and you are expected to prepare for and attend every class session. If you miss class, for whatever reason, it is your responsibility to make the adjustments necessary to recover from the absence. Do not ask me what you missed (and never ever ask me if “we did anything important” in class!). Consult with your peers. If there is a handout I will gladly supply it if you ask, but I simply cannot give individual tutorials to students who miss class. Previous experience suggests that students who do not regularly attend class do not pass. And many who do not work as directed outside class do not pass, or pass only marginally. PLEASE NOTE: the agencies that accredit colleges and universities across the US expect that students spend at least two hours working outside of class for every hour spent in class. Do the math – that’s an average of six hours a week for a three unit class such as this. If you are a taking a full load of 15 units, you need to keep the larger picture well in view: at 45 hours per week (15 in class, 30 outside of class) your education is more than a full-time job.

2. Tests and other graded exercises are based on assignments and on what we do in class. Quizzes are typically given at the beginning of class, which means that if you are late to class,
for whatever reason, you may end up missing a quiz. **Do not ask me if you can take the quiz after class!** We will have gone over the material in class by then, and it would be unfair to the other students. Only under truly **exceptional circumstances** (death in the family, extreme dire illness, broken limb, official HSU event such as an away sporting event in which you will be participating, etc.) will I even discuss a make-up quiz. You should be aware that any make-up quiz **will** be different from the one given to the class, and that you **must** be prepared to take it the first day you return to class. Also, if you arrive after class has started, do not stop the class in order to request any materials handed out.

3. Because there are many things that are graded in this class, you are required to keep a complete file of graded materials returned to you. I may ask you to produce this file at the end of the term. If there is any question about your final grade, you can simply show me your work. If you do not keep a file with all class work, I will rely on marks in my grade book.

4. There are three one-hour exams spaced evenly through the course – these are clearly marked in our schedule. You may take a make-up an exam **only** if you produce, **WELL BEFORE** the examination, a serious and compelling reason for not taking the exam as scheduled (death in the family, extreme dire illness, broken limbs, official HSU event such as an away sporting event in which you will be participating, etc.). **I reserve the right to verify such excuses!** You should be aware that if you do take an exam at a later date, such an exam will be different from what the rest of the class has taken. **Everything we do in this class is open to examination so do not ask me what will be on the exam!** Also, please note that hats with brims may **not** be worn during an exam (also see no. 6 below). Further, you need to come prepared to take the exams without leaving the class half-way through to attend to other matters. Once you leave class you **cannot** return to class to continue working on the exam!

5. The acceptance of late work generally will be done only under **exceptional** circumstances (death in the family, extreme dire illness, broken limb, etc.) and **only** at the discretion of the instructor! If you anticipate being absent from class on the day an assignment is due because of an official HSU event (such as an away sporting event), assignments may be turned in **early** but not late. If you anticipate turning in work late (because of death in the family, extreme dire illness, broken limb, etc.) you **MUST MUST MUST** consult with me in advance.

**Do not simply deposit work in my mail box – I will return it to you without credit!** Also see no. 7 below. If late work is accepted (and remember you need a serious and compelling reason and advance permission to turn something in late!) it may be marked down one letter grade for each day (Saturdays and Sundays included) the assignment is late. If it is agreed that you may turn in a piece of work that is late, and I am not in the office to accept it, you **must** have someone in the History office (secretary, faculty member, student assistant) initial and date the work you are placing in my mailbox. **Please note:** students often get confused about the mails boxes in the department and frequently put materials in the wrong slot. I strongly urge you to let the secretary or student assistant put any material I have agreed to accept in my box for you.

6. Please be aware that **ANY DISHONEST ACTIVITY WILL ADVERSLEY AFFECT YOUR GRADE!** I cannot stress this enough. **Any student who cheats IN ANY WAY on any of the quizzes or tests will fail the course. Any student who plagiarizes any of their other work will also fail the course.** Ignorance of what constitutes cheating and plagiarism is never an
excuse for committing it (please see the section below on Academic Honesty). In order to ensure that eyes do not stray, you will not be able to wear wide brim hats/caps during exams – you will be asked to turn them around or take them off.

7. Unless there is a family emergency (death in the family, extreme dire illness, broken limbs, etc.) and an exam is involved, you do not have to call me to announce an impending absence, although doing so is appreciated. I will certainly be aware of any absences when attendance is taken at the beginning of class. If you do have a family emergency, and it impinges directly on this class, contact me either by telephone or email and include a telephone number where you may be reached. If there is a true emergency and an assignment is involved, we will discuss your turning it in late, but do not simply assume that you may automatically do so. Also, please note that just because you call or send an email indicating you will be absent does not mean that the absence will be “excused.” There are no excused absences. You will be counted absent if you are not here. Period.

8. Attendance will be taken at the beginning of every class. A sheet of paper will be passed around at the beginning of class for students to sign and I will record those present in my grade book. Sign only your name. It is cheating to sign someone else’s name on their behalf, and HSU’s policy on cheating will apply in such a circumstance, at least to the signee. Roll sheets will be kept on file so that any questions arising over attendance can be quickly settled. Late students can sign the roll sheet only at the discretion of the instructor. If you leave before the class is over, you may be recorded as absent. PLEASE NOTE: IF YOU MISS MORE THAN SIX CLASSES YOU WILL FAIL THE COURSE. PERIOD. NO DISCUSSION. Missing more than six classes, or rather what amounts to two weeks of class (or nearly 15% of the course) is simply a recipe for disaster, and I do not set up students to fail. Also, please see HSU’s policy on Attendance and Disruptive Behavior, which is included below.

9. Student Athletes and Student Activities – If you have to miss class because you are participating in an official, HSU athletic or organized student event, it will be up to you to make up the absence, that is, it will be up to you to get the notes from someone in class. I will consider make-up quizzes on a case-by-case basis (and any such quizzes will be different from what the rest of the class has taken). You will also be counted absent on the days you miss. As for other assignments, you must turn these in in advance of your absence! You will also need to turn in all relevant paperwork from the official HSU event sponsor/coordinator (coach, faculty advisor, etc.) in advance of any absence.

10. Computers and Cell Phone Policy – If you use a computer to take notes, you must sit at the front of the class (the first two or three rows) and be prepared to show me at the end of every class that you have, indeed, been taking notes. Using a computer in class is a privilege, not a right and if you abuse that privilege it will be revoked. Turn off your cell phones and put them away when you come to class. If I see a cell phone in your hand during class, I can only assume that you are attending to matters unrelated to this class. You will be asked to leave and will be counted absent for that day. However, if you are dealing with an emergency situation, tell me at the beginning of class.
Course Requirements and Grades:

45% - There will be three exams (each worth 15%) spaced evenly through the course. The first exam will cover chapters 1-5, the second will cover chapters 6-10, and the last will cover chapters 11-15. The exams may be a combination of any of the following: multiple choice, fill in the blank, short answer, defining key terms, identifying places on a map, etc. Everything we do in this class (including material from the Sources Reader that we may or may not discuss in class) is open to examination, so DO NOT ask me what will be on the exams. If you attend class regularly, take good notes (which will serve as your study-guide), and give serious attention to the texts and lecture material, you will be in good shape for the exams. The dates for the exams are clearly indicated in the schedule. There is a web site accompanying our textbook where you can test yourself in various ways about each chapter. I encourage you to make use of this site (http://www.bedfordstmartins.com/hunt). You will have to register as a user, and you may also be asked if you want to email your complete exercises to your instructor - please do NOT email me any of the exercises! These are for your benefit, to see how well you are comprehending the material.

20% - “Essay” Responses – Students will regularly respond to primary documents in the Sources Reader or to some issue related to the chapter we are on. We will go over this further in class, but please note here that all of these responses, and indeed, all assignments must be word processed. Hand-written assignments will not be accepted.

15% - Quizzes – There were be a number of quizzes as we go through the semester. Most of these will come when we are due to begin a new chapter, but some may be unannounced and based on such things as your lecture notes. It would be wise, then, for you to be prepared to take a quiz each time we begin a new chapter, and to take solid lecture notes that would enable you to answer detailed quiz questions at the end of a class. Some of the questions for the reading quizzes may be taken from the tutorial quizzes from the Bedford St. Martins book companion web site, so again, you are strongly encouraged to visit the site as you work your way through each chapter. Lastly, some of the quizzes may also contain questions about recent discoveries in Europe, so keep up with international news.

10% - Film Review – You will watch a film that covers some event or period under consideration in this course. I have a list of acceptable videos you may consult, and I am also open to suggestions, within reason. Since films/videos may have no more than two students reviewing them, you must clear the film you want to watch with me. You will then write a 3 page, word-processed review of the film. Include in your review such considerations as whether the film is an accurate reflection of the events or period under examination, how it may have deviated from the historical record, whether such deviations were minor or significant, etc. This means you will have to do some reading about the period under consideration if you don’t already know the period well. Lastly, answer the question of whether or not you think the kind of film you watched should be historically accurate. Any plot summary should be BRIEF, and take up less than ¼ of the
entire review. Provide a coversheet that includes your name, the title of the film, the
director, principle actors, and the year the film was made. Please note that the coversheet
does not count towards the total number of pages required! That means that the text of
your review should begin at the TOP of page one, which comes AFTER the coversheet!
This is a formal paper assignment and the language should reflect that fact (avoid
colloquialisms, slang, profanity, etc.). The other usual conditions also apply and include
but are not limited to the following: the paper should be paginated at the bottom of the
page; it should not be “sectioned,” and the font size (which should be set at 12 pt.),
spacing, or margins should not be tampered with. Finally, do not quote excessively to
artificially lengthen your paper. Any direct quotes should be chosen carefully to
emphasize a point. Obviously quotes or material taken from a secondary source must be
correctly cited (see the Chicago Manual of Style for footnote/bibliographic format
information). Misspellings, problems with grammar and organization, inability to meet
the page length requirement, typos and other surface errors, etc., WILL adversely affect
your grade. Therefore, proofread your paper with due care! The due date for the paper is
clearly marked in the schedule.

10% - Attendance, class participation, etc. – Please note that “participation” means more
than merely showing up for class. I expect you to stay awake and take notes, and be
prepared to contribute to discussions about the assignments. Questions are welcome, but
chatting with your neighbors is not. Again, turn off your cell phone before class begins. If
I see a cell phone in your hand during class you will be asked to leave and you will be
counted absent for that day. If you are dealing with an emergency situation, tell me at
the beginning of class. ALSO, AGAIN PLEASE NOTE: IF YOU MISS MORE THAN
FOUR CLASSES YOU WILL FAIL THE COURSE. PERIOD. NO DISCUSSION.

Grades:

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<tr>
<th>Percentage Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>95-100%</td>
<td>A</td>
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<tr>
<td>90-94%</td>
<td>A-</td>
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<td>87-89%</td>
<td>B+</td>
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<tr>
<td>84-86%</td>
<td>B</td>
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<td>80-83%</td>
<td>B-</td>
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<td>77-79%</td>
<td>C+</td>
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<td>74-76%</td>
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<td>60-63%</td>
<td>D-</td>
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<td>0-59%</td>
<td>F</td>
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NOTE: I do not give grades in this class, students EARN them. As to what these grades mean,
please see the following explanations as outlined in the current HSU catalogue:

- A range – Superior
- B range – Good, above average
- C range – Average
- D range – Minimum (passing below average)
- F range – Failing

A "C", then, is a perfectly acceptable grade. If you want a higher grade, your work must
demonstrate a "good, above average" or "superior" quality. DO NOT TELL ME WHAT
GRADE YOU “NEED” IN THIS CLASS! You will get the grade you have earned!
Academic Honesty: Students are responsible for knowing HSU’s policy regarding academic honesty. For more information, see HSU’s Catalogue at http://pine.humboldt.edu/reg/catalog/documents/regulations.pdf

Students with Disabilities: Student who wish to request disability-related accommodations (such as taking exams in the Testing Center) should contact the Student Disability Resource Center. Do not delay in contacting them since accommodations can take up to several weeks to arrange. Please see http://www.humboldt.edu/disability/general.html

Add/Drop policy: Students are responsible for knowing HSU’s policy, procedures, and schedule for dropping or adding classes. See HSU’s Catalogue at http://pine.humboldt.edu/reg/catalog/documents/regulations.pdf

Emergency evacuation: Directions for an emergency evacuation are posted on the orange signs in class. You should also review what to do in an emergency at Emergency Operations (http://www.humboldt.edu/emergencymgmtprogram/campus_emergency_preparedness.php) During an emergency, information can be found campus conditions at: 826-INFO or http://www.humboldt.edu/humboldt/emergency

Attendance and Disruptive behavior: Students are responsible for knowing HSU’s policy regarding attendance and disruptive behavior. See HSU’s Catalogue at http://pine.humboldt.edu/reg/catalog/documents/regulations.pdf