

ITS Project Methodology

You can learn more about how we manage and prioritize projects by checking out these links:

- Get a quick introduction in our [Project Management Methodology Overview](#) [1]
- Learn how [Project Prioritization](#) [2] works
- See the status of active and proposed projects in our [Project Portfolio](#) [3]

Below are links to the forms and documents we use in the ITS Project Office. Feel free to use them as-is or adapt them if you believe they'd be helpful in managing projects in your office.

Internal how-to guides

The content of these guides relates specifically to ITS processes and systems, but may be helpful if you're using Microsoft Project or Project Server.

[Work Request Business Process Guide](#) [4] (Effective 5/21/12)

[Connecting to the Remote Desktop Server \(its-projterm\)](#) [5] (Updated 5/20/11)

[Creating a Project Proposal](#) [6] (Updated 8/4/11)

[Using SharePoint Project Workspace](#) [7] (Updated 2/13/12)

[Using Microsoft Project](#) [8] (Updated 5/18/11)

[Posting Projects to the ITS Project Portfolio](#) [9] (Updated 4/4/13)

Training guides

[Project Management Methodology Orientation](#) [1] (Updated 4/21/12)

[Building an Effective Task List](#) [10] (Updated 4/19/12)

[Best Practices for Monitoring & Closing Your Project](#) [11] (Updated 5/7/12)

Related Topics

[ITS Project Office](#) [12]

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Links:

[1] <http://www2.humboldt.edu/its/sites/its/files/docs/po-docs/ITS%20Project%20Management%20Methodology.pdf>

[2] <http://www.humboldt.edu/its/project-proposal-process>

[3] <http://www.humboldt.edu/its/projects>

- [4] http://www2.humboldt.edu/its/sites/its/files/docs/po-docs/ITS_WorkRequest_Process.pdf
- [5] https://www.humboldt.edu/its/sites/its/files/docs/po-docs/Project_for ITSLeads_RDCAccessInstructions.pdf
- [6] https://www.humboldt.edu/its/sites/its/files/images/Project_for ITSLeads_CreateProposal.pdf
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- [10] <http://www2.humboldt.edu/its/sites/its/files/docs/po-docs/Building%20An%20Effective%20Task%20List.pdf>
- [11] http://www2.humboldt.edu/its/sites/its/files/docs/po-docs/HSU_ProjectMonitoringTraining.pdf
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