

Google Apps Tips :: Google Groups

With [Google Groups](#) [1] you can create and manage your own mailing lists right from the [Google Apps](#) [2] screen. You will need to think carefully about the appropriate controls for each group you create, so you always know who can post, who can join, etc. Follow the guidelines in [Creating Google Groups](#) [3] to make sure your groups will work

the way you want them to.

Benefits of Google Groups include:

- Group members can edit their own subscription settings
- Group names show up in the [Gmail](#) [4] [Global Address List](#) [5], making it easier for you to find them
- Group owners can easily add, view, and remove members through their Google Apps account
- All emails sent to the group are archived and can be viewed from the Groups page
- Documents can easily be shared with groups

Related Topics

[Google Apps Migration](#) [6]

Source URL: <http://www.humboldt.edu/itsdev/google-groups>

Links:

[1] <http://www.humboldt.edu/itsdev/glossary/5#term196>

[2] <http://www.humboldt.edu/itsdev/glossary/5#term40>

[3] <http://www.humboldt.edu/its/google-groups-create>

[4] <http://www.humboldt.edu/itsdev/glossary/5#term195>

[5] <http://www.humboldt.edu/itsdev/glossary/5#term42>

[6] <http://www.humboldt.edu/itsdev/category/quicklinks/google-apps-migration>