

## HSU Writing Studio Faculty / Staff Referral Form

Visit [humboldt.edu/learning/writing-studio](http://humboldt.edu/learning/writing-studio) to schedule an appointment and for drop-in hours.

The Writing Studio is located on the Library 1st Floor.

STUDENT'S FIRST & LAST NAME	STUDENT ID NUMBER
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To be completed by the instructor and the student prior to attending a Writing Studio session:

Instructor / Referrer's Name:	Department / Program:	Date:
Assignment:	Course Name:	
Skills to address in the Writing Studio session (please prioritize 1-2 main concerns):		
<input type="checkbox"/> Brainstorming & idea generation		
<input type="checkbox"/> Source use (summary & paraphrasing; evidence selection & integration; citations)		
<input type="checkbox"/> Argumentation & analysis (logic, depth, specificity, persuasiveness, relevance)		
<input type="checkbox"/> Paragraph building (focus, unity, coherence, development)		
<input type="checkbox"/> Overall organization (paragraph order, transitions)		
<input type="checkbox"/> Appropriate voice & style (passive vs. active voice, word choice, tone, sentence variety)		
<input type="checkbox"/> Technical Issues (underline key concerns): Fragments, run-ons, syntax (word order), pronoun reference or agreement, subject-verb agreement, verb tenses or forms, punctuation (commas, apostrophes, etc.)		
<input type="checkbox"/> Other: _____		

To be completed by the student and the Peer Writing Consultant during the last 5 minutes of the session:

Consultant Name:	Date:
<i>What we covered during the session:</i>	
<i>Next steps</i> (including any take-away skills, habits, and/or insights from this session—be specific):	
Consultant signature (optional): _____	

**It is the student's choice / responsibility to return this form to the instructor after visiting the Writing Studio.**

Students seeking help with grammar and punctuation issues should expect to work closely with a Peer Writing Consultant and play an active role in improving their skills. Nuanced issues may require multiple appointments.