Dear Humboldt Friends –

Here are some things you need to know:

DEPOSIT AND REGISTRATION FEE:

For accepted participants, a non-refundable $100 deposit is due by the second week of May. The easiest way to pay this deposit (and to pay the registration balance in full, if you wish to do so at this time) is to pay through the online “store,” set up by the University for their summer conference registration payments. Here’s what to do: access the following link (same as last year)

https://commerce.cashnet.com/humboldthmo

1) Click on “Summer Conferences”
2) Click on “Chamber Music Workshop”
3) Click on “Chamber Music Workshop Registration”
   (NOTE: if you’re applying for Financial Aid, ignore “Registration for Financial Aid Recipients” at this time. You will receive a FA Questionnaire early in May and notification of how much you’ll be allocated a few weeks after that – upon receipt of your questionnaire…Financial Aid Recipients DO need to pay the $100 Deposit!)
   …btw, at this step in the process, you now have the option to make a donation electronically to the Heagy Fund (listed as “Heagy Trust”!)
4) Click on “Chamber Workshop Registration Deposit”
5) If you choose to pay Registration Balance in full at this time, (regardless of which week you’re attending) Click on “Chamber Music 1 Week Registration Balance”…DO NOT click on “2 Week Registration Balance” – Numbers 1 & 2 DO NOT refer to specific workshop weeks!
6) Clicking on “additional details” will allow you to purchase a weekly parking permit at this time, as well, if you choose…

If you choose not to pay deposit/ and or registration fee electronically, please make a check out to HSU, mention CMW Registration Deposit on the memo line, and mail to:
Chamber Music Workshop
College of ELearning and Extended Education
Humboldt State University
Arcata, CA 95521
HOUSING REGISTRATION AND FEE PAYMENT:

This is a two-step process:

PART ONE: Read attached, updated CMW Housing Form carefully, fill it out, and mail (if you haven’t already) to:

Meredyth Phillips
CMW Housing
1430 Gibson Dr.
Eureka, CA 95503
(this is our own in-house form and it is not optional! – even if you’re planning to stay off-campus)

NOTE: The University will be doing some work on Redwood Hall this summer and we will be staying in Sunset Hall. Don’t panic, we’ve stayed in Sunset before – it’s adjacent to Redwood, and very similar in design!

PART TWO: Register and make payment to the university. If paying online, access attached “Conference Housing Portal Guide,” read carefully, and follow instructions. NOTE: This is now a DIFFERENT portal than the one you use for deposit and registration. (Again, those applying for FINANCIAL AID, should hold off on this step until notified of their allocation) For those who would rather accomplish housing registration and payment non-electronically, please access attached “Housing Reservations” Form and follow directions. Parking passes may also be ordered and paid for by check by accessing the attached “Parking Permits…” form.

ROSTERS: We will have hard copies available for all at the workshop. If you would like that info. before then (to arrange rides, etc.) please email me in May, and I will be happy to send the information to you electronically. Roster info. will include mailing address, phone number, and email address. If you would like any of this information kept private, please notify me asap via email.

INSTRUMENTAL BALANCE: is pretty set right now, but we could still potentially accommodate more upper strings (particularly for Week Three), one horn player for Week Two and bassoons for Weeks Two. If you know of anyone interested, please have them contact me pronto.

Please don’t hesitate to send any questions or comments my way. See you soon,
Alan Geier, Director  ageier@polytechnic.org