How to Enroll in CourseMatch

The CourseMatch program provides an opportunity for eligible fully matriculated CSU students to enroll in one fully-online course per term offered by another CSU campus. The program is aimed to facilitate access to high-demand, high success courses as part of the continuing effort of providing students with access to the courses needed to expedite graduation.

Please visit the following link for more information and available course listings: http://calstate.edu/coursematch

Step 1
Select the Enroll in CourseMatch link in your Student Center

Step 2
Select the current term and then select the Continue button
Step 3
If eligible, you will be taken to the page below to select the search button. To be eligible for CourseMatch you need to:

- Have completed at least 12 units at HSU
- Be in good academic standing
- Have paid full time tuition (or have pending aid that will cover it)

Step 4
Select the course in which you wish to enroll
Step 5
Read the class details and select the Select Class button

Step 6
If your selected course has pre-requisites, you will be prompted to select your HSU course(s) that meet these requirements. If you have taken a course at another institution (transfer credit) that fulfills the pre-requisite for the class, please list the course, grade and institution in the field below. If a course from HSU, or other transfer credit, do not meet the pre-requisite for the class, please indicate another method of eligibility. Make sure to check the Requisite Confirmed box before selecting the Confirm button.
Step 7
Read the final confirmation and select the **Submit Enrollment Request** button

Add CourseMatch Class

**Final Confirmation**

Click **Submit Enrollment Request** to process your request for the classes listed below. To exit without adding these classes, click **Cancel**.

By selecting the **Submit Enrollment Request** button, you are formally making a request to Sonoma State University for enrollment. When your request has been processed, you will be contacted by that campus and will be responsible for completing any activities related to your online course (e.g., establishing connectivity with the learning management tool used for the course, paying any additional fees, and fulfilling deadlines for withdrawing if that is your choice) with Sonoma State University. A record of your completed work and grade will be forwarded to your home campus at the end of the term.

Humboldt State University | Spring Semester 2015 | Undergraduate

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Units</th>
<th>Days &amp; Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 322 (3815)</td>
<td>Historical Archaeology</td>
<td>4.00</td>
<td>TH 5:00PM-8:40PM</td>
</tr>
</tbody>
</table>

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Step 8
Make sure that your request was submitted ✅ and select the **OK** button

View results

View the following message for enrollment request status:

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<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 322 (3815)</td>
<td>This is a request for enrollment at another CSU campus. This is only a request and the final confirmation of enrollment will be sent by the Sonoma State University campus.</td>
<td>✅ READY</td>
</tr>
</tbody>
</table>

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OK
Step 9
You now need to wait for enrollment confirmation from the CSU that you have selected.

Step 10
Once the other CSU has confirmed your enrollment, you will see a placeholder course loaded into your current schedule. Once the semester is over the placeholder course will be dropped and the course you completed will be posted to your records as transfer credit.