**Affiliations & Groups**

## Affiliations

Affiliations and Groups are various terms used to define roles and "affiliations" or relationships that people have with the University. Affiliations are “represented” in two ways; affiliations may either be in the user’s “record,” or they can be represented as being a member of a particular group.

At HSU, affiliations are published in LDAP user records in the eduPersonAffiliation attribute, and in AD and LDAP under “HSU-Groups.”

## Common HSU Affiliations:

***Student:*** An individual who has units attempted during the current term or is registered for classes in the current or upcoming term.

***Staff:*** An individual employed at a CSU state funded institution.

***Instructors****:* Anyone Teaching a Class.

***Faculty***: Persons identified by the institution as such and typically those whose initial assignments are made for the purpose of conducting instruction, research or public service as a principal activity (or activities). They may hold academic rank titles of professor, associate professor, assistant professor, instructor, lecturer or the equivalent of any of those academic ranks.

## User Record Based Affiliations (eduPersonAffiliation)

LDAP User records are updated nightly to include any active affiliations. The eduPersonAffiliation attribute is multi-valued and will contain all of the affiliations that a user qualifies for. Only special accounts can view the contents of the eduPersonAffiliation attribute. These accounts may be requested.

A user may have many “Affiliations,” but users that lack of a current (or former affiliation) will receive the affiliation "inactive."

## Affiliation Based Groups

Most applications are able to use groups easier than user records. Affiliation Based Groups are maintained for LDAP and Active Directory (AD) in “HSU-Groups. ”The most common use of affiliation-based groups is to control workstation and server access with Windows Active Directory.

In addition to top-level affiliation based groups such as “Student, Staff, and Faculty,” there are several other types of Dynamic groups that are maintained by the “Registy” (Account Center).

### Enrollment Based Groups:

1. Term Codes and CRNs: Groups consisting of enrolled students and instructor, sorted by term code and CRN.
2. BLDG-Room: Students Currently Enrolled (Current Term) in a scheduled room.

### Departmental Groups: Majors, Faculty, Instructors, and Staff

Dynamic or automatically created and maintained groups for Majors, Faculty, and Staff are located in Active Directory and Open LDAP based on Peoplesoft HCM. These groups are updated nightly.

Structure: A container for each College or Department has been created under the "HSU-Groups" organizational unit. For Colleges, organizational unit containers are created for each department listed in Peoplesoft HCM.

Within each department, a group is created for: department-faculty, department-staff, department-instructor, department-major, and department-major-grads.

Example

AD/LDAP | HSU-GROUPS | NRS | NRS-BIOL

nrs-biol-faculty

nrs-biol-instructor

nrs-biol-staff

AD/LDAP | hsu-groups | NRS | NRS-BIOL |nrs-biol-majors

nrs-biol-biol (Biology Department Majors)

nrs-biol-bot (Department of Biology: Botony Majors)

nrs-biol-zool (Department of Zoology: Zoology Majors)

## Faculty Affiliation Details

Updated nightly.

User LDAP Record contains "Faculty" under calstateEduPersonAffiliations.

User is added to AD/LDAP group "Faculty" under HSU-Groups.

Criteria for "Faculty Affiliation"

1. Current Active job record in peoplesoft w/ union\_cd = 'R03'

2. Current Active POI type 00101 (Emeritus Faculty).

3. Current Active POI type w/ description that contains the work 'Faculty'

 00209 Adjunct Faculty

 00315 Adjunct/Associate Faculty

 00101 Emeritus Faculty

 00102 Exchange Faculty

 00103 Exchange Faculty Dependent

 00325 Future Hire Faculty

 00305 Volunteer Faculty-Non Teaching

 00300 Volunteer Faculty-Teaching

4. Current contract in ps\_csu\_cntrct\_data with status of A or P

## Instructor Affiliation Details

Updated nightly.

User LDAP Record contains "Instructor" under calstateEduPersonAffiliations.

User is added to AD/LDAP group "Instructor" under HSU-Groups.

Criteria for "Instructor Affiliation"

1.  Assigned to teach a class.
       1.  strm = any term that hasn't ended
       2.  listed as an instructor in ps\_class\_instr

## Staff Affiliation Details

Staff. (these rules pick up faculty as well,

 staff is what is left over after faculty are split out).

1. active job record in ps\_jobs

 1. empl\_class != 'S' -- exclude students

 2. hr\_status = 'A' -- active status

 3. last name not like 'Do NOT USE%' -- not a mistaken entry

2. Active Contract in ps\_csu\_cntrct\_data

 1. cntrct\_exp\_end\_dt >= today -- contract still in effect

 2. contract\_status in 'A', 'P'

 3. last name not like 'Do NOT USE%' -- not a mistaken entry

3. Active POI record

 1. expected end date is null or >= today

 2. last name not like 'Do NOT USE%' -- not a mistaken entry

 3. POI\_type in

 00010 Other

 00100 Future Hire

 00101 Emeritus Faculty

 00102 Exchange Faculty

 00105 Volunteer

 00202 Campus Guest

 00203 Auxiliary-Foundation

 00300 Volunteer Faculty-Teaching

 00305 Volunteer Faculty-Non Teaching

 00310 Recruitment Committee Member

 00315 Adjunct/Associate Faculty

 00320 University Center

 00325 Future Hire Faculty

 00330 Future Hire Staff