

Information Technology Council
Humboldt State University

Meeting Notes for: May 9th, 2006 from 2:00 to 4:00 P.M.
Location: SBS 405

Members Present: Mark Hendricks, Michelle Hensen (as proxy for Dale Sanford), Andrew Pierce (as proxy for Jeremy Shellhase), Andrea Schwandt-Arbogast, Dave Pearson, Katherine Granfield, Pat Collins, Toby Walker, Jeanne Wielgus, Riley Quarles (as proxy for Todd Stone)

Others Present: Dave Marshall (CNRS), Linda Thompson (Bookstore), Ann Burroughs (ITS), Barb Dyer (UCS: Help Desk), Bethany Gilden (CNRS), Phil Hooker (Smart Classrooms), Peter Johnson (UCS), Molly Simpson (Recorder)

1. **Approval of the Minutes:** Postponed.

2. **Report Items:**

LMS Steering Committee: Quarles reported that the LMS Steering Committee's survey would close on the 12th of May and they would begin analyzing the data. He noted that 260 students and 80 faculty members had participated in the survey. The Committee plans to have the findings of the survey and recommendations available to the IT Advisory Committee and the new CIO by December 1st 2007.

Update on the ad hoc Information Technology Services Advisory

Committee: Marshal updated the council that the Committee would meet once per month over the summer. Petitions for "Smart Classrooms" and "Wireless" were still in progress. He updated the group that the proposed IT Committee structure was still under consideration and encouraged IT Council members to provide input during this process. Quarles and Sanford recommended that the group should list the problems to be resolved are rather than defining a structure. Burroughs stated that it was her understanding that the CIO will not make the IT Committee structure decision, she will have input and it will go on to the Provost and most likely the Executive Committee.

Network Advisory Group: Hendricks told the Council that nine people showed up to the last meeting with great enthusiasm. The group agreed that security is the most important issue. It is under represented and not clearly understood. Hendricks told the council that the NAG recognized that there are few policies and procedures related to network security and security incidents. The NAG members were interested in assisting with the CCERT program if their assistance was

requested by the ISO/CIO.

Burroughs noted that ISO duties divert to her now the Cannon is gone. This is an interim situation and yet to be determined if they will again fall under the CIO or be a separate position.

Burroughs indicated that the CCERT will take time and will not begin until the CIO is on board.

Hendricks reminded the committee that the System-wide effort "ITRP 2" (1st wave is security and 2nd is wireless and routers. ITRP 1 is switches) might provide some of the security infrastructure such as firewalls during AY07/08. These involve bond issues. There was agreement in the Council that the funding timeline for this project is inadequate given our current vulnerabilities. Discussion ensued

The NAG wants to look at security hardware and software that could protect the campus until ITRP2.

NAG meets the first Monday of each month

3. Discussion Items/Action Items:

CSU IT Survey: The annual IT survey is due to the Chancellor's Office on Aug 1st 2006. Burroughs asked the council what procedures had been used in previous years to obtain the survey information. Burroughs asked who she should send the survey to. Discussion ensued. Burroughs noted that she would need the completed surveys back by July 1st to compile the data for the report to the Chancellor's Office.

4. Announcements/New Business:

Schwandt-Arbogast noted that the DMC contract had been renewed and that Quarles replaces Cannon in this capacity.

Hendricks reviewed MS Server pricing and distributed price list. He told the Council that more information would follow in the near future.

Hendricks asked the Council if they wanted to continue meeting throughout the summer. The Council agreed that it would be important to continue meeting because Anna Kircher, the new CIO would be arriving July one and the Council would like to be available for her.

Burroughs, upon request, gave an update on the campus Wireless projects. She noted that the subgroup (of the ad hoc IT Advisory Committee) had been meeting and that it's focus was on identifying covered spaces and classrooms where students could gather; The Forestry lobby, the area in front of Music Building, Redwood Bowl were mentioned as possible locations. She also noted that 15

access points had been purchased and that there were plans to install them in the SBS parking lot, Library, Geology, the CMS office and the help desk so that they could provide assistance with wireless issues.

5. **Adjournment:** 2:45 (Granfield/Collins)