

Information Technology Council
Humboldt State University

Meeting Notes for: August 8th, 2006 from 2:00 to 3:05 P.M SBS 405

Members Present: Jeremy Shellhase (as Chair), Dale Sanford, Dave Pearson, Andrea Schwandt-Arbogast, Todd Stone, Katherine Granfield, Tera Mar, Megan McKenzie, Josh Callahan (as proxy for Mike Bradley), Bethany Gildden (as proxy for Pat Collins)

Others Present: Barb Dyer (UCS: Help Desk), Jason Hardin (UIS), Dave Marshall (CNRS), Nick DeRuyter (UCS), Rick Garcia (TNS), Riley Quarles (Manager, IMS), R.J. Wilson (Manager, AC), Chris Hansen (AH&SS), Steve Darnall (AH&SS), Joan Van Duzer (CPS), Michelle Henson (OEM), Natascha King (Recorder)

1. **Approval of the Minutes:** Postponed.

2. **Discussion Items/ Action Items:**

Destruction of Media: Pearson informed the Council that there is a growing need to dispose of old, unwanted media; currently, there is no instituted process for this. A suggestion was made to acquire a device mechanism for destroying old media.

Nick DeRuyter will discuss this issue with Anna and give a follow-up report to the Council.

WINS Server update: Walker was not present to discuss this issue. The switch to a new WINS Server will take place on August 10, 2006.

Site License Renewal: Hardin reported that he received a one year renewal contract from Symantec. The contract included an intrusion prevention product upgrade at a cost of \$4 per copy for the 2000 renewed licenses and \$11 for additional units; home licenses are not part of this agreement. Since the license renewal deadline is August 31st, Hardin suggested that the IT Council recommend approval of the Symantec contract to Anna Kircher; the IT Council was in consensus for the Symantec site license renewal. Furthermore, Jason told the Council that the meeting with Sophos was cancelled due to an emergency incurred by the Sophos representative. Hardin noted that there is a need for new licenses for Macs and that Sophos is a managed client for Macs, while Symantec is not (PC's only). As per Hardin's previous discussions with Sophos, a three year contract would warrant a cost of \$9 per unit.

A list of current site licenses is available through calstate.edu/csc

5. **Announcements/New Business:**

TIS Update: Garcia informed the Council that all of the DEC equipment was replaced by Cisco equipment and that all Cisco equipment is managed campus-wide. He reported that half of the equipment had already been collected and stored at the Annex. Garcia noted that TNS should be contacted to arrange for equipment pick-up if necessary. He also noted that TNS was issuing receipts for network equipment received. Garcia thought this was already being done and will work on the details of any missing equipment.

ITRP 2: Garcia updated the Council concerning:

- a) CSU wireless project status
- b) Security steps required by campuses prior to ITRP2 security firewall deployment.
- c) Testing of Campus Gateway interfaces
- d) NAG meeting schedule: NAG Meetings are scheduled every Monday. Garcia encouraged interested IT Council members to attend.

Data Classification: The Data Classification document, from Anna, was distributed.

Data Center Air Conditioner: DeRuyter reported that a new condenser for the machine room had been ordered and would be installed on August 12th. He noted that due to this one day installation, more than half of the servers would need to be taken down. DeRuyter suggested that Council members email him with concerns.

BlackBoard Update: Stone informed the Council that Blackboard accounts were being updated twice daily. After August, updates would occur once per day. Stone asked the Council to let their instructors know we could be contacted (at ms7@humboldt.edu) to be enrolled in Moodle. Also, Respondus software was available for download to help instructors develop tests for Moodle and for Blackboard.

Moodle Update: 'Introduction to Moodle' classes will be available all semester. Moodle fall courses are available.

6. **Adjournment:** 3:05 (Tera Mar/.....)