

Information Technology Council
Humboldt State University

Meeting Notes for: October 10, 2002 10:00 A.M. to 11:45 A.M.
Location: SBS 405

Members Present: Riley Quarles, Dale Sanford, Rick Garcia, John Filce, Katherine Granfield, Mike Bradley, Mark Hendricks, Joan Van Duzer, Pat Collins, Toby Walker, Jeremy Shellhase

Others Present: Justin Loch (as proxy for Megan McKenzie), Molly Simpson (recorder)

1. **Approval of the Minutes:** Minutes of the September 12, 2002 meeting were approved as distributed (Bradley/Walker).

2. **Report Items:**

Network Advisory Group: This group did not meet. Hendricks noted that the group had agenda items to discuss Cannon's proposal and naming conventions.

Desktop Support Working Group: Sanford reported that this group had not met.

Working Group on Assistive Technologies: Walker reported that he and Tex had met and established a standing meeting time (the third Thursday of each month from 2:00 to 3:00). He told the Council that a new version of Jaws (v4.5) had been released. He distributed install disks for Jaws and Zoom Text. He noted that anyone else needing install disks should request one from him. Walker reviewed the terms of licensing for both Zoom Text and Jaws. Walker reported that there was a new redefinition of section 508 for state agencies. 508 has always been mandated at the federal level and now it may hit the state level as well. He noted that Tex and McFarland were currently interpreting the new definition to see how this will affect the CSU. Walker told the Council that the working group was still looking into CSU site licensing for Jaws. He also told the Council that the group was working on a long-term process for getting this software as baseline core software in the interdisciplinary student labs.

Common Software Acquisition Group: Sanford reported that the group had met with Linda Thompson and discussed Macromedia group purchasing. The group looked at switching the ordering default so all orders will be included in bulk purchases unless specified. The Council decided that this should be an agenda item at the next ITC meeting after the group has met with Mary Ann Evans to discuss options. The group also discussed Adobe licensing which will be expiring in the near future.

Linda Thompson noted that she had requested term information from the vendor. Once Thompson receives the term information the group will meet and discuss Adobe licensing further. Thompson noted that the first Macromedia bulk purchase was at a level B. She hoped to get to the next level on the December bulk order.

Working Group on Web Access: Quarles reported that the group had met and that he was now the Chair of this working group. The group redefined their goals and decided that the awareness campaign would not include workshops at this time. The group's focus would be on establishing a fully compliant website with five main accessibility categories:

- policies
- campus committees
- resources
- link to web accessibility checkers (BOBBY, etc.)
- tutorials

Professional Development Group: Van Duzer reported that group had completed the beta version of their database. She encouraged Council members to add their profiles and give the group feedback on the database. Bradley noted the need for definitions in the skills section. Quarles encouraged participants to post their photos. Discussion ensued regarding the details of the database.

Active Directory Working Group: Sanford reported that the group had not met and that they were still waiting for the response from ITS/TNS.

4. **New Business:**

AC Lab Upgrades: Hendricks informed the Council that Academic Computing was currently in the planning stages of upgrading interdisciplinary student labs. The two main issues needing to be addressed are OS upgrades and software compatibility. Hendricks asked that OS and LDAP issues be added as an agenda item at the next meeting. He noted that there might be a need to form a new working group to address these issues.

5. **Announcements:**

TNS Survey: Garcia announced that TNS would be sending out a survey in the next couple of weeks. The requested information needs to be current because it will be used as data for the TII project. Garcia will send Quarles a timeline and a brief description of what information will be requested. Quarles will forward this information on to the Council.

Digital Imaging Workshops: Quarles announced that CDC was offering digital imaging workshops on Friday mornings. For more details on these workshops go to:

www.humboldt.edu~storage/digitalimages

Posting of Work Being Done by Working Groups: Hendricks proposed that the Council add an agenda item for the next Council meeting. Agenda item to address posting working group information and work produced by these groups.

6. Adjournment: 11:45 (Collins/Bradley)