

Information Technology Council
Humboldt State University

Meeting Notes for: January 14, 2003, 2:00 to 3:05 P.M.
Location: SBS 405

Members Present: Riley Quarles, Rick Garcia, John Filce, Jeremy Shellhase, Katherine Granfield, Toby Walker, Mike Bradley, Pat Collins, Mark Hendricks,

Others Present: Nick DeRuyter (ITS), Linda Thompson (Bookstore), Cassandra Tex (SDRC), Molly Simpson (Recorder)

1. **Approval of the Minutes:** Minutes of the December 10, 2002 meeting were approved as amended (Shellhase/Walker).

2. **Report Items:**

Network Advisory Group: Garcia reported that the group had met and had discussed inviting Cliff Schall to a NAG meeting to see if there was anything the group could assist with. Hendricks noted that the group had also discussed the "white paper." Garcia told the Council that progress had been made on the project itself. Details are still being finalized. DeRuyter remarked that the issue seemed to be the time-line for the white paper and the active directory project itself. Discussion ensued and Collins made a motion that the IT Council make a request to Bill Cannon to provide a time-line for implementation of active directory. Garcia abstained and the motion was carried (Collins/Filce).

Desktop Support Working Group: Hendricks reported that the group had discussed what LDAP would mean for the campus. The group generated a list of areas that will be immediately interested in LDAP authentication.

Working Group on Assistive Technologies: Walker reported that the group would be meeting on Thursday. He also noted that ITS had funded the purchase of the latest upgrade of ZoomText that is XP compliant. He thanked Cannon and Camozzi for their efforts in the matter. A brief discussion ensued regarding standardizing "hot keys" in the labs.

Common Software Acquisition Group: Bradley reported that the group had met and that he was now the Chair of the group. He also reported that the group was currently working on groupware and web mail. The group will start meeting twice a month to

work on these two items. Thompson noted that the last Macromedia order was quite small. The next bulk buy date will be April 15th and she anticipated a larger order.

Working Group on Web Access: Quarles reported that the group had met. He distributed a document summarizing the group's last meeting. Quarles noted that there was a \$9,000 TIGERS grant to create a set of on-line training modules for web accessibility efforts. Four of the six modules have been developed and the last two should be completed soon. Individual group members plan to look at a module and facilitate it as an instructor and set up beta testing with interested people. Quarles noted that the best way to test the modules would be to set them up as an on-line course. The group is looking into setting this up on Blackboard.

Professional Development Group: This group did not meet.

Active Directory Working Group: This group did not meet.

3. **New Business:**

Recommendations for CATS 2003: Quarles reviewed requests for sponsored attendance to the CATS Conference (handout). Hooker, Penney, and Quarles were on the request list and Walker asked that Matt Koelling be added as well. Quarles noted that Cannon had asked Betsy Watson to attend and Watson agreed but stated she would withdraw if someone else was interested.

Posting of Working Group Information: Quarles stated that he had discussed posting of group information with Donna Smith. The current ITS page under Planning has committee information including the IT Council. Groups that have already have web pages will now have their pages linked from this site. Groups that do not have pages will get a template page linked from this site. Quarles will forward the template to Smith. Quarles asked that group Chairs check the group information and send corrections to him.

4. **Announcements:**

IT Listserve: Quarles told the Council that the IT Listserve would now be an open list and he would no longer be the owner. Individuals who want to be added to the list should contact Dan Cleaves.

5. **Adjournment:** (Walker/Collins) 3:05 P.M.