

Information Technology Council

Humboldt State University

Meeting Notes for: March 9, 2001 from 10:00 A.M. to 12:00 P.M.
SBS 405

Members Present: Riley Quarles, Toby Walker, Mark Hendricks, Jeremy Shellhase,
Katherine Granfield, Rick Garcia, Dale Sanford, Joan Van Duzer

Others Present: Bill Cannon (ITS), Molly Simpson (Recorder), Laurie Takao (AC), Dave
Simpson (ITS), Cassandra Tex(SDRC)

1. **Approval of the Minutes** - February 8, 2001 minutes were approved as amended (Sanford/Walker).
2. **Report Items:**

Working Group on Network Issues: Hendricks reported that the group was still working on a proposal and should have more information at the next ITC Meeting. Garcia told the Council that he had compiled a list of IP addresses but still needed to break it down to specific areas before distributing. He hoped to get the list out soon.

Working Group on Desktop Support Issues: Sanford reported that they had only received half of the surveys and were still waiting on the other half before compiling the data. Cannon encouraged everyone who had not yet submitted their survey to do so as soon as possible.

Working Group on Unlicensed Software Policy: Cannon reported that the AUP would be an action item on the next URPBC agenda noting that it should move through quickly at this point.

Working Group on Assistive Technologies: This group did not meet since the last ITC meeting. Tex reported that she had been working with a vendor to provide a site license for a screen reading and magnification software. She noted that for a very reasonable price we could have a site license for 10 concurrent users. Cannon asked how the vendor would feel about a class demonstrating the software which would most likely generate more than 10 concurrent users. Walker noted that they would check with the vendor, but did not foresee any problems because the vendor was very understanding and lenient. Additionally, this could help the vendor to generate more sales.

3. Discussion/Action Items:

ADA Compliance: The Council addressed ADA Compliance issues. Granfield asked Cannon to define who CSU Website compliance guidelines affected. Cannon told the Council that the Guidelines applied to everyone. Cannon also noted that the ITC Council would have input on the HSU standards. Tex stated the importance of updating text-based versions as much as visual versions. She also noted that vendors are beginning to realize the importance of ADA issues and are responding to user ADA needs. Walker told the Council to feel free to use his office for help as he wished to advocate and model how web development could be done. Van Duzer asked if Walker would be willing to put on a workshop and Walker agreed.

Paying for Campus Site Licenses: Cannon discussed campus site licenses (including virus software), explained the history of prior funding, and addressed future issues regarding costs. Cannon noted that the Executive Committee had declined the proposal to take costs associated with site licenses off the top. We will need to know where funds will come from by July 1, 2001. The Council had a brief discussion and motioned to form a working group to look at options and make recommendations. The motion was carried (Walker/Van Duzer). Walker, Hendricks, Sanford, and Van Duzer volunteered and were designated as members of the new working group.

CSU Report Items: Cannon began his report by announcing that we would have an all Cisco solution noting that this allows us to move forward. He also reported that the Governor's Compact had carved out approximately \$2,000,000.00 and would now be covering inter-building wiring on permanent buildings. He also told the Council that CNS has requested funds in hopes of building a reserve account to be used for temporary buildings. Discussion ensued regarding future funding issues associated with both permanent and temporary buildings including reasonably priced network costs. Cannon stated that wireless is one of the options being looked at for temporary buildings. He told the Council that the updated time line for this project was to bid on the contract in October with a start date of December or January. He anticipated that the project would last up to 18 months noting that the time line for temporary buildings should be about the same. Garcia has been working on a pre-kick-off meeting to get equipment on campus to address issues.

Cannon noted that the position paper on Portals indicated a market that is not looking favorable. He thought it would be in our best interest to keep options open and wait.

Cannon noted there was a two day working session scheduled for October to bring in Authentication as part of the TII project. Cannon also noted that Cliff Schall had been meeting with NTA (Network Technology Alliance) as our representative. He completed his report by announcing that the report from the Subcommittee on Baseline Standards was due out in April.

4. New Business:

CATS2001 - With two new sponsored positions open for the CATS2001 Conference, the Council discussed who they would motion to recommend. Hendricks called for a vote to forward David Marshall and Jodie Slack to Cannon as recommended sponsored participants. The motion was carried.

Laurel Conversion - Van Duzer asked Dave Simpson about the Laurel to the Axe conversion and a brief discussion ensued regarding email account name guidelines and why these guidelines exist. Cannon explained the trouble caused by changing the name of an email account noting that it would affect listserves, auto generated information, Banner, WebCT, and MeetingMaker.

5. Announcements:

New Computer Update - Cannon announced that the new computer would be shipped out on Friday and would soon be in place.

CDC - Quarles announced that the CDC was attempting to do an outreach to faculty members on campus. He noted that they were interested in doing a survey to determine the level of technology use by faculty members. He asked for feedback and suggestions on doing a survey. Quarles received feedback, information, and format suggestions from several Council members.

DHCP - Garcia announced that another DHCP Workshop would take place later in the day(at 3:30). All interested parties were welcome to attend.

CATS2001 - Van Duzer asked that Council members who had specific issues they would like to hear about at CATS2001 send a request via email to participants.

Adjournment: 11:28 (Garcia/Granfield)