

**Information Technology Council**  
Humboldt State University

Meeting Notes for: September 9, 2003 from 2:00 P.M. to 4:00 P.M.  
SBS 425

Members Present: Riley Quarles, Mark Hendricks, Toby Walker, Katherine Granfield,  
Pat Collins (also as proxy for Joan Van Duzer), Jeremy Shellhase, Rick  
Garcia

Others Present: Bill Cannon (ITS), Gary Noar (as proxy for Dale Sanford), Linda Thompson  
(Bookstore), Molly Simpson (Recorder)

**1. Approval of the Minutes:** Minutes of the August 12, 2003 meeting were approved as distributed.

**2. Report Items:**

DSWAG Group: Hendricks reported that the group had been discussing LDAP. He gave a brief description of what LDAP could facilitate on campus. Hendricks stated that the group had discussed uses of LDAP and would like to see authentication as a high priority in the LDAP project. Hendricks told the Council that the group was making a motion to forward their recommendation to Cannon. The recommendation is to give high priority to central services authentication against the directory. This would allow more services to be added on later. The motion was carried (Hendricks/Collins).

**3. Discussion/Action Items:**

**Report from Cannon:** Cannon reported that the Strategic Planning Committee had identified a number of focus groups, one of which was Information Technology. Cannon noted that he had agreed to chair this focus group. Cannon distributed an outline of current status of ITS projects. He noted that Academic Technology was at the bottom of the top five priorities because items one through four were survival items that must be in place to keep current services available to the campus. The outline will be the basis for closure to the current Technology Plan process and an invitation to IT Council members to contribute comments, suggestions, and any additional material they feel should be incorporated into the outline document.

Cannon told the Council that the server migration plan had been approved by the Executive Committee, however no funding has been allocated for the project at this time.

Cannon noted that wireless is now operational on campus from the Library to the University Center. He stated that roll-out/kick-off of the service would be delayed until documentation is in place.

Cannon told the Council that the next locations scheduled for wireless service would be Jolly Giant Commons and Balabanis Quadrangle. Cannon gave detailed information on the log-in process and stated that any question or problems concerning wireless should be forwarded to the Help Desk. A brief discussion ensued.

Cannon updated the Council on ITAC reporting that he had not attended the last meeting due to HOP. He noted that the last HOP had been successful and thanked all those who helped with testing. He told the Council that there had been a change to exempt the CSU from complying on January 1, 2004 with new legislation that restricts the use of social security number as Identification. This extends the compliance date to January of 2005. He stated that the campus would not be waiting until the extended date and would move forward with the conversion as planned. He noted that Alan Lutje had been assigned to this project. Noting that after meeting with Lutje, he and Steve Butler would meet with Associated Students to discuss putting together an education and advertising campaign. Cannon stated that the campus had made a commitment to students to get this done and even if the law does not pass, this campus will complete the conversion.

#### **4. Announcements/New Business:**

**TNS Update:** Garcia reported that TNS was surveying to show the coverage areas for wireless and on-service areas. Collected data would be posted to the website. He also reported that the Active Directory project was not yet complete. A meeting was scheduled to finalize the completion schedule. Garcia updated the Council on the TII project. He noted that work was in progress in Harry Griffith Hall, Student Business Services, and Science B. Additionally, work was beginning in Natural Resources, Science A. and Science C. The next set of buildings will be Siemens Hall, Wild life, and Science D. Cannon praised Garcia, Curran and the rest of the TNS staff for their outstanding work over the summer.

**Library's Unified Information Access Systems Project:** Shellhase reported on XtremeSearch (beta version) noting that the new search engine could be accessed from the library home page. He noted that this was available to all faculty, staff, and students.

**Bookstore Pricing updates and Next Bulk Buy:** Thompson announced that the most current Adobe and Macromedia pricing was available. She noted that she would send the link to the ITC Chair for distribution to the Council. She also announced that the next Macromedia bulk buy date would be September 15<sup>th</sup>, 2003. Thompson noted that Minitab licenses would be handled through Academic Computing and that the media would be available through the Bookstore. A one-year license for students will cost \$10.00. Thompson told the Council that some professors seem uninformed about how the MS agreement works and that many students are being quoted staff prices of

\$9.00 for media only as apposed to the \$79.00 student price. She also clarified that students can only purchase Microsoft Office and Microsoft Windows under this agreement.

**New ITC Chair:** Toby Walker and Mark Hendricks were nominated for IT Council Chair. Votes were tallied and Mark Hendricks was elected Chair. Hendricks and Cannon praised Quarles for a job well done as Chair over the past two years. The Council agreed and thanked Quarles for his contributions.

**5. Adjournment:** (Collins/Walker) 2:52 P.M.