HUMBOLDT STATE UNIVERSITY

To: ITS Project Office

From: Robert Snyder, Provost and Vice President for Academic Affairs
Peg Blake, Vice President for Student Affairs
Burt Nordstrom, Vice President for Administrative Affairs
Frank Whitlatch, Interim Vice President for University Advancement

Subject: Adding Efficiency to Project Prioritization Process

Date: December 15, 2011

When we received the fall round of IT projects recommended by the Prioritization Steering Committee, we were concerned that efficiency was not highly ranked as an attribute because it has not been a stated University priority. This needs to be remedied effective the next round of project prioritizations.

When the Prioritization Steering Committee reviews and scores project proposals for the Spring round of prioritization, please make the appropriate adjustments to the scoring rubric to ensure that “efficiency projects” is included as one of HSU’s priority initiatives.

Thank you for taking this additional objective into account moving forward.